



workplacelean[®]
smart efficient profitable

for government

Increased administrative efficiency means greater service for constituents.



workplacelean will help your administration be an outstanding steward of community resources.



A Customized Approach

Introductory Lean Programs introduce your staff to the lean philosophy and the basics of how to apply lean to achieve everyday process improvements.

Process Improvement Programs ‘get to work’ increasing institutional efficiency by training participants to see, evaluate, plan and implement improvements of problem processes.

Workspace Organization Programs help employees organize their workspace, including electronic workspaces, for improved functionality and efficiency.

“I have worked with DBR on three separate occasions to improve organizational operations. Their approach is to learn our needs and tailor their program to meet them. The facilitators are skilled at engaging city staff and finding workable solutions. The results of the partnership with DBR are more efficient delivery of city services and employees with a higher level of job satisfaction.”

- Tim Moerman, City Administrator, City of Waukee, IA

DBR’s workplacelean for Government

Whether your community needs to cut costs and stretch a limited budget or is experiencing the organizational growing pains that come with rapid expansion, workplacelean can help you develop efficient processes that result in improved customer service. Processes that can often be made more efficient include:

- Human Resources (Payroll, Hiring and Release)
- Accounts Payable and Accounts Receivable
- Permitting and Code Compliance
- Municipal Utility Services
- Vehicle Maintenance
- Procurement and Asset Management
- Special Events
- Subdivision Development

“Our accounts payable and purchase order processes involved too many steps, including too much paper and too many people. DBR’s workplacelean helped us map out the processes and identify areas for improvement. The project helped us implement electronic payments, purchasing cards and helped streamline the issuance of purchase orders. This resulted in savings to the City and provided a much more efficient process for our employees and vendors. The project was a success!”

**- Jennifer Sease
Administrative Services Director, City of Ankeny, IA**



A woman with long brown hair, wearing a white shirt, is smiling and speaking into a microphone. She is in the foreground, and several other people are seated at a table behind her, also with microphones. The background is slightly blurred, showing a professional setting like a conference or meeting.

“DBR’s customized approach made lean process improvement truly relevant and applicable to the USDA. As a result, our staff had great ownership of the solutions and the new processes have been sustainable.”

- Bill Menner, State Director (IA), USDA Rural Development

Visit www.workplacelean.org to find descriptions of current course options and for more information about how DBR workplacelean helps ensure that government institutions use financial resources in the most efficient ways possible.



www.workplacelean.org | 515-256-4913

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